

Townes of Prestbury Homeowners Association
Monthly Meeting Minutes
Thursday Sept., 2015

1. **Call to order: 7:02 pm**
2. **Roll Call:**
 - Jay Lehnert – President – Present
 - Ray Goss – Resigned Today 9/10/15
 - Jim Bluemle – Treasurer – Present
 - Erwin (Skip) Svestka – Secretary – Present
 - Others present....Toni Stanczyk – Lang Property Management
 - Homeowners Present12
3. **Review and approval of minutes:**
 - Jay Lehnert motioned to approve the July 9, 2015 minutes, Jim Bluemle seconded, unanimously approved.
4. **Treasurer's report:** Jim Bluemle
 - Merger of Lang with Advocate caused coding of accounts and various other errors. Advocate must review and correct all accounts, and meet w/Jim week of 9/14/15.to get July financials in order as the first step.
 - The correct version will be posted on the web site.
5. **Landscaping Report:** , Jay Lehnert
 - LCM's contract is expiring in Oct.
 - Based on the bid evaluation Jay Lehnert moved to accept Zoller's bid,
 - For a three year contract seconded by Skip Svestka, unanimously
 - Approved..
6. **Architectural:** Jay Lehnert
 - 3 architectural requests, 2 for new roofs and 1 for drainage. All approved.
 - Request for siding color approval was delayed so Jay could get supplier information
7. **Communications:** Jay Lehnert
 - Updating Web Site for smart phone use..
8. **Management:** Toni Stanczyk
 - 129 and 216 Braeburn sold. Five offsite owners.
 - Toni's new assistant: Andrea Asselin
 - Project list will be updated
9. **Legal Documents**
 - We must adopt CICA laws Legal fees: \$ 2,500.00
 - Covenant and By-law changes Legal fees: \$ 3,500.00
10. **Adjournment:** Skip Svestka motioned to adjourn the meeting @8:20 pm
 - Jay Lehnert seconded, unanimously approved

Submitted and typed by Skip Svestka 9/22/15